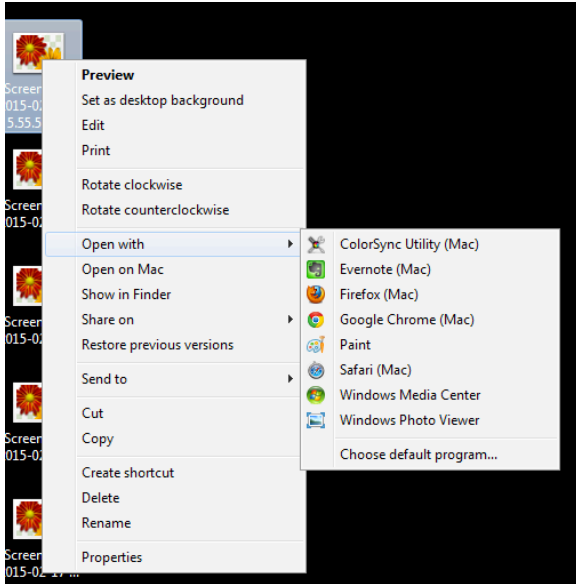


Resizing photographs for your profile

Step One

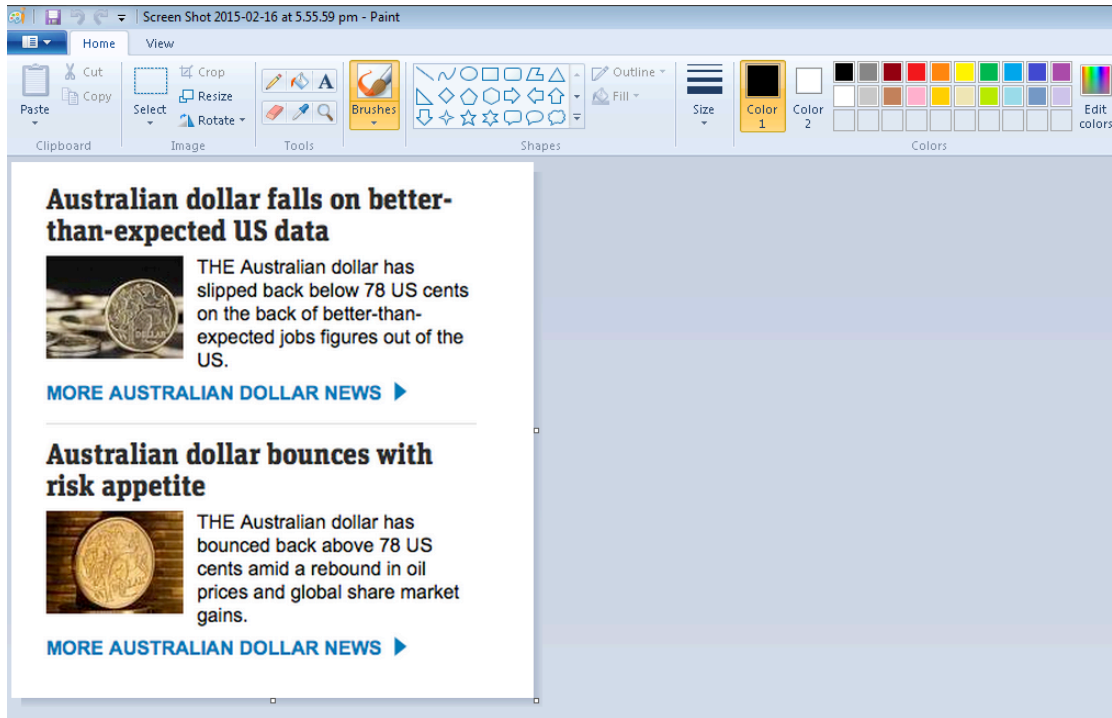


Find the image you wish to use – it can be anywhere on your pc. In this example the image I want to edit is on my desktop. The procedure is exactly the same no matter where the image is.

Right click on the image and click on **Open with** – then look down the list of programs and select **Paint**.

Resizing photographs for your profile

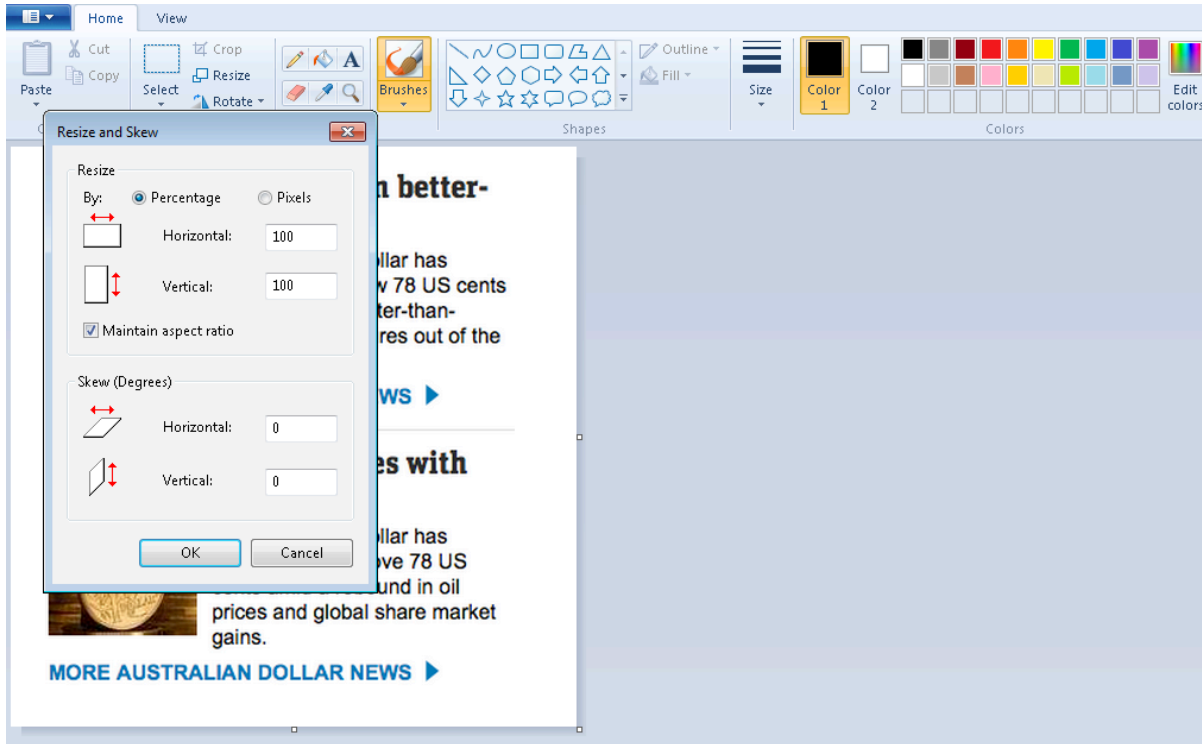
Step Two



When Paint opens you will see your image inside its editing window. You then click on **Resize**.

Resizing photographs for your profile

Step Three

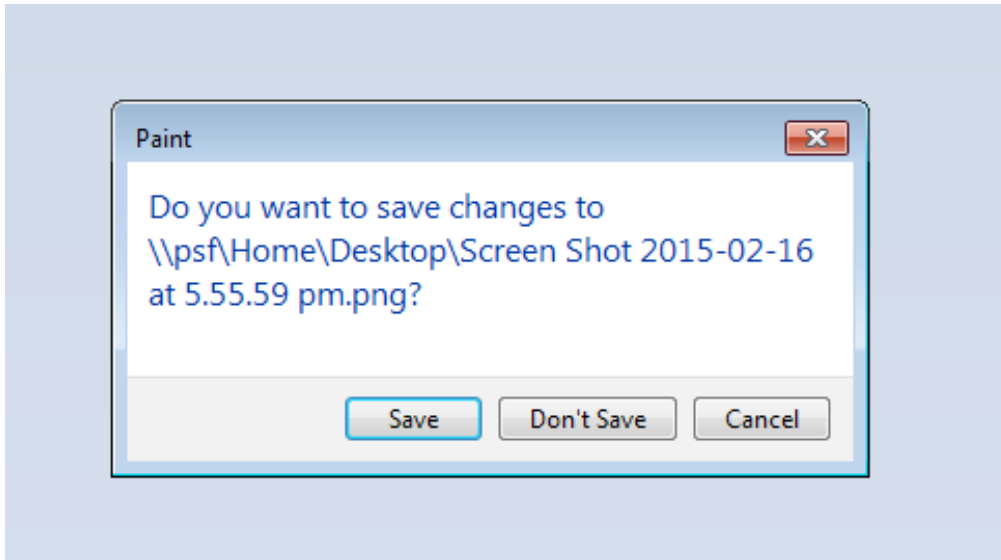


Clicking on **Resize** will generate a drop down window with some options. You will need to click **Pixels**. Once you have highlighted the Pixels radio button you can fill in the **Horizontal** and **Vertical** numbers. Because of the way Paint works **you only need to fill in the horizontal number**. For a photograph if you put 475 in this box it will be the perfect size.

Click OK.

Resizing photographs for your profile

Step Four



It is possible to save your new image two ways .You can select **Save As** from the drop down menu as you would anything else. Or you can do as I do simply close **Paint** and you will get the message above. Simply select **Save** and it will replace your old image with the newly resized one.